

**AGENDA**  
**COMPLIANCE AND AUDIT COMMITTEE OF THE**  
**EL CAMINO HEALTH BOARD OF DIRECTORS**

**Wednesday, June 26, 2024– 5:00 pm**

El Camino Health | 2500 Grant Road, Mountain View, CA 94040 | Sobrato Boardroom 2

*Sharon Anolik Shakked will be participating via teleconference from 330 East Strawberry Drive, Mill Valley, CA 94941*

*Christine Sublett will be participating via teleconference from 5221 Rambler Way, Sacramento, CA 95841*

THE PUBLIC IS INVITED TO JOIN THE OPEN SESSION PORTION OF THE MEETING LIVE AT THE ADDRESS ABOVE OR VIA TELECONFERENCE AT:

**1-669-900-9128, MEETING CODE: 916 1287 3113#. No participant code. Just press #.**

To watch the meeting, please visit:

[Compliance and Audit Committee Link](#)

Please note that the livestream is for **meeting viewing only** and there is a slight delay; to provide public comment, please use the phone number listed above.

**NOTE:** In the event that there are technical problems or disruptions that prevent remote public participation, the Chair has the discretion to continue the meeting without remote public participation options, provided that no Board member is participating in the meeting via teleconference.

A copy of the agenda for the Regular Meeting will be posted and distributed at least seventy-two (72) hours prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at **(650) 988-3218** prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

AGENDA ITEM	PRESENTED BY	ACTION	ESTIMATED TIMES
<b>1. CALL TO ORDER/ROLL CALL</b>	Jack Po MD, Chair		<b>5:00 pm</b>
<b>2. CONSIDER APPROVAL FOR AB 2449 REQUESTS</b>	Jack Po MD, Chair	Possible Motion	<b>5:00 pm</b>
<b>3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b>	Jack Po MD, Chair	Information	<b>5:00 pm</b>
<b>4. PUBLIC COMMUNICATION</b> a. Oral Comments <i>This opportunity is provided for persons to address the Board on any matter within the subject matter jurisdiction of the Board that is not on this agenda. Speakers are limited to three (3) minutes each.</i> b. Written Public Comments <i>Comments may be submitted by mail to the El Camino Hospital Board Quality Committee at 2500 Grant Avenue, Mountain View, CA 94040. Written comments will be distributed to the Board as quickly as possible. Please note it may take up to 24 hours for documents to be posted on the agenda.</i>	Jack Po MD, Chair	Information	<b>5:00 pm</b>
<b>5. CONSENT CALENDAR ITEMS</b> <i>Any Committee Member may pull an item for discussion before a motion is made.</i> a. Approve Minutes of the Open Session of the CAC meetings (5/15/2024) b. Approve Minutes of the Closed Session of the CAC meetings (5/15/2024) c. Receive Governance Committee Revisions to CAC Charter d. Receive FY 25 Committee Pacing Plan e. Receive FY 25 Committee Goals	Jack Po MD, Chair	Motion Required	<b>5:00 – 5:10 pm</b>

AGENDA ITEM	PRESENTED BY	ACTION	ESTIMATED TIMES
<b>6. RECESS TO CLOSED SESSION</b>	Jack Po MD, Chair	Motion Required	<b>5:10 – 5:11</b>
<b>7. Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation:</b>  <b>Receive Compliance Program Reports:</b> <ul style="list-style-type: none"> <li>a) KPI Scorecard and Trends</li> <li>b) Activity Logs April - May 2024</li> <li>c) Internal Audit Work Plan FY 2024</li> <li>d) Internal Audit Follow-Up Table</li> </ul>	Diane Wigglesworth, Compliance/Privacy Officer  Theresa Fuentes, Chief Legal Officer	Discussion	<b>5:11– 5:30</b>
<b>8. Gov't Code Section 54957(a) – discussion and report regarding cybersecurity threats to essential public services:</b>  <b>Receive Cybersecurity Program Report</b>	Deb Muro, Chief Information Officer  Josh Spencer, Interim CISO  Theresa Fuentes, Chief Legal Officer	Discussion	<b>5:30 – 5:50</b>
<b>9. Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation:</b>  <b>Receive Internal Audit Report</b>	Nicole Pledger, Principal, PwC  Theresa Fuentes, Chief Legal Officer	Discussion	<b>5:50 – 6:05</b>
<b>10. Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation:</b>  <b>Receive Internal Audit Follow-up Process</b>	Diane Wigglesworth, Compliance/Privacy Officer  Theresa Fuentes, Chief Legal Officer	Discussion	<b>6:05 – 6:15</b>
<b>11. Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation:</b>  <b>Receive Status of FY24 Compliance Work Plan Activity Completed and FY 25 Work Plan</b>	Diane Wigglesworth, Compliance/Privacy Officer  Theresa Fuentes, Chief Legal Officer	Discussion	<b>6:15 – 6:35</b>
<b>12. Gov't Code Section 54957(b) for discussion and report on personnel performance matters Senior Management:</b>  <b>Executive Session</b>	Jack Po MD, Chair	Discussion	<b>6:35 – 6:45</b>
<b>13. RECONVENE TO OPEN SESSION</b>	Jack Po MD, Chair	Motion Required	<b>6:45 – 6:46</b>
<b>14. CLOSED SESSION REPORT OUT</b> To report any required disclosures regarding permissible actions taken during Closed Session.	Jack Po MD, Chair	Information	<b>6:46 – 6:47</b>
<b>15. COMMITTEE ANNOUNCEMENTS</b>	Jack Po MD, Chair	Discussion	<b>6:47 – 6:59</b>
<b>16. ADJOURNMENT</b>	Jack Po MD, Chair	Motion Required	<b>7:00 pm</b>