

**AGENDA**  
**COMPLIANCE AND AUDIT COMMITTEE OF THE**  
**EL CAMINO HEALTH BOARD OF DIRECTORS**

**Wednesday, November 13, 2024– 5:00 pm**

El Camino Health | 2500 Grant Road, Mountain View, CA 94040 | Sobrato Boardroom 1

*Sharon Anolik Shakked will be participating via teleconference from 330 East Strawberry Drive, Mill Valley, CA 94941*

THE PUBLIC IS INVITED TO JOIN THE OPEN SESSION PORTION OF THE MEETING LIVE AT THE ADDRESS ABOVE OR VIA TELECONFERENCE AT:

**1-669-900-9128, MEETING CODE: 954 0677 7323#. No participant code. Just press #.**

To watch the meeting, please visit:

[Compliance and Audit Committee Link](#)

Please note that the livestream is for **meeting viewing only** and there is a slight delay; to provide public comment, please use the phone number listed above.

**NOTE:** In the event that there are technical problems or disruptions that prevent remote public participation, the Chair has the discretion to continue the meeting without remote public participation options, provided that no Board member is participating in the meeting via teleconference.

A copy of the agenda for the Regular Meeting will be posted and distributed at least seventy-two (72) hours prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at **(650) 988-3218** prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

AGENDA ITEM	PRESENTED BY	ACTION	ESTIMATED TIMES
<b>1. CALL TO ORDER/ROLL CALL</b>	Julia Miller, Vice Chair		<b>5:00 pm</b>
<b>2. CONSIDER APPROVAL FOR AB 2449 REQUESTS</b>	Julia Miller, Vice Chair	Possible Motion	<b>5:00 pm</b>
<b>3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b>	Julia Miller, Vice Chair	Information	<b>5:00 pm</b>
<b>4. PUBLIC COMMUNICATION</b> a. Oral Comments <i>This opportunity is provided for persons to address the Board on any matter within the subject matter jurisdiction of the Board that is not on this agenda. Speakers are limited to three (3) minutes each.</i> b. Written Public Comments <i>Comments may be submitted by mail to the El Camino Hospital Board Quality Committee at 2500 Grant Avenue, Mountain View, CA 94040. Written comments will be distributed to the Board as quickly as possible. Please note it may take up to 24 hours for documents to be posted on the agenda.</i>	Julia Miller, Vice Chair	Information	<b>5:00 pm</b>
<b>5. CONSENT CALENDAR ITEMS</b> <i>Any Committee Member may pull an item for discussion before a motion is made.</i> a. Approve Minutes of the Open Session of the CAC meetings (9/25/2024) b. Receive El Camino Health Committee Survey Results c. Receive FY 25 Committee Pacing Plan d. Receive FY 25 Committee Goals	Julia Miller, Vice Chair	<b>Motion Required</b>	<b>5:00 – 5:10</b>
<b>6. RECESS TO CLOSED SESSION</b>	Julia Miller, Vice Chair	<b>Motion Required</b>	<b>5:10 – 5:10</b>

AGENDA ITEM	PRESENTED BY	ACTION	ESTIMATED TIMES
<p><b>7. EDUCATION ON FTC ENFORCEMENT AND OTHER LEGAL MATTERS IMPACTING ECH TRANSACTIONS</b></p> <p><i>Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation</i></p>	<p>Jill Gordon, Nixon Peabody, LLP</p> <p>Theresa Fuentes, Chief Legal Officer</p>	Discussion	<b>5:10 – 5:40</b>
<p><b>8. CYBERSECURITY PROGRAM REPORT AND EPIC BUSINESS CONTINUITY</b></p> <p><i>Gov't Code Section 54957(a) – discussion and report regarding cybersecurity threats to essential public services</i></p>	<p>Deb Muro, CIO Josh Spencer, Interim CISO</p> <p>Theresa Fuentes, Chief Legal Officer</p>	Discussion	<b>5:40 – 6:00</b>
<p><b>9. INTERNAL AUDIT REPORTS</b></p> <p><i>Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation</i></p>	<p>John Sween and Megan Wells, Ankura</p> <p>Theresa Fuentes, Chief Legal Officer</p>	Discussion	<b>6:00 – 6:15</b>
<p><b>10. ENTERPRISE RISK MANAGEMENT REPORT</b></p> <p><i>Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation</i></p>	<p>Carlos Bohorquez, CFO Tracey Lewis Taylor, COO</p> <p>Theresa Fuentes, Chief Legal Officer</p>	Discussion	<b>6:15 – 6:35</b>
<p><b>11. COMPLIANCE PROGRAM REPORTS</b></p> <p>a) KPI Scorecard and Trends b) Activity Logs September – Oct. 2024 c) Internal Audit Work Plan FY 2025 d) Internal Audit Follow-Up Table</p> <p><i>Gov't Code Section 54956.9(d)(2) – conference with legal counsel – pending or threatened litigation</i></p>	<p>Diane Wigglesworth, VP of Compliance</p> <p>Theresa Fuentes, Chief Legal Officer</p>	Discussion	<b>6:35– 6:40</b>
<p><b>12. APPROVE MINUTES OF THE CLOSED SESSION OF THE COMPLIANCE &amp; AUDIT COMMITTEE</b> <b>-Minutes of the Closed Session of the CAC Meeting (9/25/24)</b></p> <p><i>Gov't Code Section 54957.2 for closed session minutes.</i></p>	Julia Miller, Vice Chair	<b>Motion Required</b>	<b>6:40 – 6:45</b>
<p><b>13. EXECUTIVE SESSION</b></p> <p><i>Gov't Code Section 54957(b) for discussion and report on personnel performance matters Senior Management</i></p>	Julia Miller, Vice Chair	Discussion	<b>6:45 – 6:55</b>
<p><b>14. RECONVENE TO OPEN SESSION</b></p>	Julia Miller, Vice Chair	<b>Motion Required</b>	<b>6:55 – 6:56</b>
<p><b>15. CLOSED SESSION REPORT OUT</b> To report any required disclosures regarding permissible actions taken during Closed Session.</p>	Julia Miller, Vice Chair	Information	<b>6:56 – 6:57</b>
<p><b>16. COMMITTEE ANNOUNCEMENTS</b></p>	Julia Miller, Vice Chair	Discussion	<b>6:57 – 7:00</b>
<p><b>17. ADJOURNMENT</b></p>	Julia Miller, Vice Chair	<b>Motion Required</b>	<b>7:00 pm</b>